



We are a customer focused provider of audio solutions. We exceed users' expectations with well thought out design, integration, and service. Our purpose-built products meet our customers where they are at, enhancing their moment with a powerful experience through music.

JOB TITLE: AR/AP Specialist

Key Responsibilities:

- Batch processing of vendor invoices into Oracle A/P module
- Perform PO and receipt matching
- Interface with vendors and internal departments to resolve discrepancies
- Process weekly payment runs
- Work closely with Purchasing department to resolve open PO issues
- Enter/Review daily cash receipts and AR batches
- Follow through on outstanding transactions and problem resolution
- Process monthly subledger close
- Perform AP and AR related general accounting processes
- Assist in general accounting and with department projects as needed

Required Skills/Qualifications

- An understanding of accounts payable and accounts receivable environment, including AP and AR agings, three-way invoice matching, debit memos, credit memos, cash receipts and payments
- At least 2 years direct experience in payables and receivables processing in a general accounting environment
- Strong organizational skills and attention to detail
- Enterprise level ERP experience (Oracle E-Business Suite Preferred: AP, AR and GL)
- Ability to manage multiple responsibilities and prioritize assignments
- Must be a team player and adaptable to change
- Must be dependable and have a positive attitude
- Excellent communications and problem-solving skills are a must
- Proficiency in full Microsoft suite of products (Outlook, Word, Excel, PPT) expected.

About Rockford & Benefits

Rockford Fosgate is an equal opportunity employer located in Tempe, Arizona. Join us and thrive in a dynamic office environment where your contributions truly make a difference. Enjoy the benefits of flexibility, competitive pay, affordable healthcare, a 401k match, and a pathway for growth.

Interested and qualified applicants are encouraged to send their resume and cover letter to jobs@rockfordcorp.com Visit www.rockfordfosgate.com to learn more about us.

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